



9 January 2025

MEMORANDUM FOR ANA CADETS, PARENTS, STAFF AND FACULTY

SUBJECT: ANA Policy Letter #24-002 - Personal Electronics Policy

Purpose - As a College Preparatory Academy, we seek to maximize every moment of the academic experience for our Cadets. Therefore, we will limit cellular phone and personal electronic devices usage during the academic day and evening and have established the following procedures.

Academic Day - Cell phones or other personal electronic devices, including Smart Watches, AirPods and earphones, are not permitted in any academic building/classroom, the dining hall, or the Chapel. In addition, Smart Watches, AirPods/earphones are not allowed to be worn with any uniform during the academic day. Cell phones are to be kept secured in the TAC Office from 2200 until 1700, Sunday - Thursday (day students will turn in their cellular telephones to the Security Office upon arrival. On Fridays, phones must remain in the TAC Office or Security Office until afternoon obligations have been met. In addition, cell phones or personal laptops/tablets may not be used during study hall or after lights out. The only exception to this is when rank privileges are in place.

Evening Hours (1700 until 2200) - Cellular phone use after the academic day is a privilege granted only to Cadets who are considered to be in good standing behaviorally. Cadets who are not in good standing will have limited cell phone availability and usage until they are back in good standing.

Cell Phone Zones - Cadets with cell phone privileges are authorized to use their phones inside their rooms, outside their rooms in their company barracks area, and in other designated cell phone zones, which include the Recreation Hall, Bliss Café, the Senior Lawn seating area, the Centennial area and the synthetic turf between Academics and Security. Cell phones are not authorized in the Mess Hall.

Emergency Use - In the event of an emergency, Cadets and Plebes not in possession of their cellular phone may utilize the Security Office telephone during the academic day or their Company TAC Officer's phone during evening hours. Parents may also call the Parent Emergency hotline at (760) 936-7683 if necessary. The Academy has procedures in place to ensure that Cadets return these calls within 30 minutes.

Possession Policy - Cadets with cell phone privileges are only authorized to possess one phone. If multiple phones are found in a Cadet's possession, the extra phones will be confiscated and shipped to the Cadet's home of record at the parents' expense.

Hotspot Capability - Our Academy prohibits the use of personal hotspots. Parents are responsible for ensuring their Cadet's phone does not have personal hotspot capabilities. Therefore, when Academy personnel detect a personal hotspot, parents will be notified to inactivate it.

Parental Involvement and Support - Parents play a critical role in the supervision of a Cadet's individual cellular phone usage, and our Academy works in partnership with them to help enforce our policies, and also to meet their expectations. Therefore, parents concerned about their Cadet's cellular phone usage while at the Academy have many options. Parents may coordinate with their cellular carrier to place limits on their Cadet's data, or set specific times for data shut off each night.

Personal Computers and Gaming Systems - The privilege of having only one personal computer or gaming system on campus can be earned by a Cadet in good academic and citizenship standing and have the minimum rank of Cadet Staff Sergeant. Good standing is defined as passing all classes, no missing assignments, no more than 5 tardies in a GP and no unexcused class absences during that GP. Cadets must also maintain a citizenship grade of excellent or higher. In order to keep this privilege, Cadets must not drop below the minimum requirements. This privilege is for personal use only and cannot be shared with roommates. If a Cadet is found to be in possession of multiple gaming systems, excess systems will be secured by Cadet Life and sent home with the Cadet at the earliest possible date. Gaming systems and personal computers may only be used from 1700-2200 daily. Any Cadet found using them after the specified time will have the system removed.

Violations - Failure to comply with the above policy will result in the following disciplinary action:

First offense: Phone/personal electronics will be confiscated for a minimum of 72 hours.

Second offense: Phone will be confiscated for a minimum of 7 days. Personal electronics will be confiscated permanently.

Third offense: Phone will be referred to the Commandant's office and sent home.

A failed room inspection, tardy to class, or a failed uniform inspection will result in loss of cellular phone privileges for that day. Multiple failures will result in longer periods of suspended cellular phone privileges.

Exceptions - Cadets who hold the rank of Cadet First Sergeant or higher will be granted the privilege of keeping their personal phones devices in their rooms during the academic day. This privilege will be granted to Cadets in good standing and who maintain their subordinate units' performance in regard to standards and policy. Cadets who share a room with Cadets outside of the approved ranks will not receive any rank based privileges. Violations of this policy for Cadets that fall within this exception risk losing their leadership position and electronics for the remainder of the year.

Plebe phone privileges- Plebes will have all personal electronic devices confiscated at the beginning of Plebe Training. After Plebe Training, Plebes will turn their phones in by Sunday night at 2200 and receive their phones on Friday after the academic day is complete. Plebes can coordinate with TAC Officers to call parents/guardians.

The point of contact for this memorandum is the undersigned.

ROLAND N. MIRACO JR.  
Lieutenant Colonel, US Army, (Retired)  
Commandant of Cadets